

Netiquette in the Mailing List

(Netiquette = net and etiquette)

When you have just joined the mailing list, read for a while the contributions of the others to get an impression of the subject and tone of the list.

When you write your own contributions, keep to the thematic area of the list.

When you want to speak to someone on the list about other things, take up direct email contact with this person.

Never criticize the spelling of other participants, there can and will always be some mistakes.

Many mail programs quote automatically the mail to which one replies. Please take a couple of seconds time and delete that which is not necessary for others to realize to what you reply.

Some of the mailing list rules specify „Express yourself briefly“. We have discussed it and came to the conclusion: a mail can be as long as it is required by the subject.

Too many mails: Before you complain or even leave the list – you don't have to read everything. You can concentrate only on subjects which interest you.

Select a short expressive title for the Subject, not all email programs have enough place for a long sentence.

Do not write anything in the list that you would not say to the other person in clear consciousness face-to-face in public. Think also, that the mood your contribution brings to the mailing list will be multiplied there.

Based on Mailing list rules compiled by the Johannes Kepler Universitaet Linz, Institut für Paedagogik und Psychologie.